

**ANNUITY FUND  
HARDSHIP WITHDRAWAL  
APPLICATION**

**NAME:** \_\_\_\_\_  
Last First Middle

**ADDRESS:** \_\_\_\_\_  
Street City/State Zip Phone No.

**BIRTH DATE:** \_\_\_\_\_ **SS#** \_\_\_\_\_ **SEX** \_\_\_\_\_

**BENEFICIARY:** \_\_\_\_\_ **RELATIONSHIP:** \_\_\_\_\_

**RETURN EVIDENCE OF CORRECT DATE OF BIRTH:** Attach at least two of the following types of evidence to substantiate date of birth and photo ID. The types of evidence are listed in order of preference and the most preferred types available should be used:

If you are Married, you must return a copy of your **MARRIAGE LICENSE**

1. Official Birth Certificate
2. Social Security Card
3. Church Records of Birth
4. Photo ID (copy of Drivers License)
5. Pass Port
6. Naturalization Certificates or Immigration Papers

**BENEFITS OFFICE STAFF CERTIFICATION**

*Office  
use  
Only*

To the best of our knowledge the evidence of birth and employment records are genuine, we therefore certify the eligibility of the applicant.

**AMOUNT OF ANNUITY:** \_\_\_\_\_ **TAXES WITHHELD:** \_\_\_\_\_

**CHECK AMOUNT:** \_\_\_\_\_ **CHECK NO:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ANNUITY STAFF SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CERTIFICATION**

I hereby certify that the information listed above is true and correct. I also understand all withdrawals of funds shall be subject to applicable taxes, and does not require reimbursement to the Annuity Fund.

**PARTICIPANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**CHECK AND INITIAL WITHDRAWAL OPTION ON BACK OF THIS APPLICATION**

**SPOUSE SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**I HEREBY CONSENT TO THE OPTION CHOSEN BY MY SPOUSE AS INDICATED ON BACK**

**\*\*\*\* Marriage License Required \*\*\*\***

**NOTARY SIGNATURE & SEAL:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

We hereby authorize payment of the Annuity above set forth to this applicant

DATE \_\_\_\_\_

UNION TRUSTEE

DATE \_\_\_\_\_

EMPLOYER TRUSTEE

**(OVER)**

**DISTRICT COUNCIL 21 ANNUITY FUND - HARDSHIP WITHDRAWAL OPTIONS**

**PLEASE INITIAL YOUR HARDSHIP WITHDRAWAL:**

1. ( ) - **TUITION** – for you, your spouse or dependent child to an *accredited educational* institution beyond high school or to maintain your dependent child at an educational institution for *physically or mentally handicapped* children; (YOU MUST PROVIDE THE ACCREDITED EDUCATIONAL INSTITUTION, TO WHOM THE CHECK WILL BE MADE PAYABLE):

**NAME OF PAYABLE:**

**NET AMOUNT:**

2. ( ) - **PURCHASE OF A RESIDENCE** – for the purchase of a residence; home, condominium or apartment in which the member intends to establish a legal residence. (YOU MUST PROVIDE THE TITLE OR ABSTRACT COMPANY NAME, TO WHOM THE CHECK WILL BE MADE PAYABLE AT SETTLEMENT):

**NAME OF PAYABLE:**

**NET AMOUNT:**

3. ( ) - **FUNERAL EXPENSES** – due to the death of your spouse, child, dependent, grandchild or parent, or designated beneficiary, or the parent of your spouse. (YOU MUST PROVIDE THE FUNERAL PARLOR NAME, TO WHOM THE CHECK WILL BE MADE PAYABLE):

**NAME OF PAYABLE:**

**NET AMOUNT:**

4. ( ) - **EVICTION, FORECLOSURE AND TAX LIEN** – expenses incurred to prevent eviction, foreclosure or the imposition of a tax lien on your residence (you may not receive more than one hardship withdrawal during any twelve (12) monthly period for such expenses). (YOU MUST PROVIDE THE LANDLORD/APARTMENT NAME, MORTGAGE COMPANY OR TOWNSHIP NAME, TO WHOM THE CHECK WILL BE MADE PAYABLE):

**NAME OF PAYABLE:**

**NET AMOUNT:**

5. ( ) - **MEDICAL EXPENSES** – certain medical expenses of you, your spouse, dependents or designated beneficiary that are not otherwise reimbursable under a group health plan covering you, your spouse, dependents, or designated beneficiary. (YOU MUST PROVIDE THE CREDITOR NAME, TO WHOM THE CHECK WILL BE MADE PAYABLE):

**NAME OF PAYABLE:**

**NET AMOUNT:**

6. ( ) - **DAMAGE REPAIR** – expenses for the repair of damage to your principal residence that would qualify you for a casualty loss deduction under the Internal Revenue Code. (YOU MUST PROVIDE THE CREDITOR NAME, TO WHOM THE CHECK WILL BE MADE PAYABLE):

**NAME OF PAYABLE:**

**NET AMOUNT:**

**PLEASE SIGN THE STATEMENT BELOW:**

I acknowledge and agree that by signing this application I am hereby representing that (i) I have incurred the expenses identified herein, (ii) I do not have sufficient cash or other assets reasonably available to satisfy such expenses, (iii) the amount I am requesting to withdraw does not exceed the amount necessary to satisfy such expenses, including applicable taxes on the amount to be distributed, and (iv) I have obtained all other distributions available to me from the IUPAT District Council No. 21 Annuity Fund.

**PARTICIPANT SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Please return to:**

**District Council 21 Benefits Office  
2980 Southampton Road  
Philadelphia, PA 19154**

**Participant Consent:**

I have read the annuity application and under penalty of perjury, I confirm all information provided and choose to receive a Withdrawal Distribution.

\_\_\_\_\_  
**Participant Signature**

**SWORN TO AND SUBSCRIBED BEFORE ME THIS** \_\_\_\_\_ **DAY**

**OF** \_\_\_\_\_ **20** \_\_\_\_\_

\_\_\_\_\_  
**NOTARY PUBLIC**

**Spousal Consent :**

I state under penalty of perjury that I am the spouse of the above named Participant, I have read the Withdrawal Application form and I understand that by signing this agreement, I may receive less money in the event of my spouses' death before a full distribution of the Annuity Plan Account and that I do not have to sign this agreement. I am signing this agreement voluntarily.

\_\_\_\_\_  
**Spouse Signature**

**SWORN TO AND SUBSCRIBED BEFORE ME THIS** \_\_\_\_\_ **DAY OF**

\_\_\_\_\_ **20** \_\_\_\_\_.

\_\_\_\_\_  
**NOTARY PUBLIC**



**DISTRICT COUNCIL No. 21**  
**INTERNATIONAL UNION OF PAINTERS AND ALLIED TRADES**

*Benefit Funds*

2980 SOUTHAMPTON-BYBERRY ROAD • PHILADELPHIA, PA 19154-1297

(215) 934-5130  
(215) 698-0978  
1 800-252-7252  
FAX (215) 934-5418

MICHAEL R. PREVITERA  
*Fund Administrator*

TO THE ANNUITY TRUSTEE:

I, \_\_\_\_\_ HEREBY CERTIFY THAT I AM NOT MARRIED, AND  
**(Please Print)**

WAS NOT MARRIED DURING THE TIME OF CONTRIBUTIONS TO THIS  
ANNUITY PLAN.

\_\_\_\_\_  
**(Please Sign and have Notarized)**

I WAS MARRIED DURING THE TIME OF CONTRIBUTIONS HOWEVER, I HAVE  
SINCE BEEN DIVORCED.

A COPY OF DIVORCE DEGREE AND PROPERTY SETTLEMENT RELATED DOCUMENTS MUST BE  
SUBMITTED

\_\_\_\_\_  
**(Please Sign and have Notarized)**

**SWORN TO AND SUBSCRIBED BEFORE ME THIS \_\_\_\_\_ DAY OF**  
**\_\_\_\_\_ 20\_\_\_\_\_.**

\_\_\_\_\_  
**NOTARY PUBLIC**

**THIS DOCUMENT MUST BE NOTARIZED**





# Withholding Certificate for Periodic Pension or Annuity Payments

2024

Give Form W-4P to the payer of your pension or annuity payments.

<b>Step 1:</b> <b>Enter Personal Information</b>	(a) First name and middle initial _____	Last name _____	(b) Social security number _____
	Address _____		
	City or town, state, and ZIP code _____		
	(c) <input type="checkbox"/> Single or Married filing separately <input type="checkbox"/> Married filing jointly or Qualifying surviving spouse <input type="checkbox"/> Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)		

**Complete Steps 2–4 ONLY if they apply to you; otherwise, skip to Step 5.** See pages 2 and 3 for more information on each step, when to use the estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App), and how to elect to have no federal income tax withheld (if permitted).

**Step 2: Income From a Job and/or Multiple Pensions/Annuities (Including a Spouse's Job/Pension/Annuity)**

Complete this step if you (1) have income from a job or more than one pension/annuity, or (2) are married filing jointly and your spouse receives income from a job or a pension/annuity. **See page 2 for examples on how to complete Step 2.**

Do **only one** of the following.

(a) Use the estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App) for most accurate withholding for this step (and Steps 3–4). If you or your spouse have self-employment income, use this option; **or**

(b) Complete the items below.

(i) If you (and/or your spouse) have one or more jobs, then enter the total taxable annual pay from all jobs, plus any income entered on Form W-4, Step 4(a), for the jobs less the deductions entered on Form W-4, Step 4(b), for the jobs. Otherwise, enter “-0-” . . . . \$ \_\_\_\_\_

(ii) If you (and/or your spouse) have any other pensions/annuities that pay less annually than this one, then enter the total annual taxable payments from all lower-paying pensions/annuities. Otherwise, enter “-0-” . . . . . \$ \_\_\_\_\_

(iii) Add the amounts from items (i) and (ii) and enter the **total** here . . . . . \$ \_\_\_\_\_

**TIP:** To be accurate, submit a new Form W-4P for all other pensions/annuities if you haven't updated your withholding since 2021 or this is a new pension/annuity that pays less than the other(s). Submit a new Form W-4 for your job(s) if you have not updated your withholding since 2019.

**Complete Steps 3–4(b)** on this form only if (b)(i) is blank **and** this pension/annuity pays the most annually. Otherwise, do not complete Steps 3–4(b) on this form.

<b>Step 3: Claim Dependent and Other Credits</b>	If your total income will be \$200,000 or less (\$400,000 or less if married filing jointly): Multiply the number of qualifying children under age 17 by \$2,000 . . . . . \$ _____ Multiply the number of other dependents by \$500 . . . . . \$ _____ Add other credits, such as foreign tax credit and education tax credits . . . . . \$ _____ Add the amounts for qualifying children, other dependents, and other credits and enter the total here . . . . . <b>3</b> \$ _____	
<b>Step 4 (optional): Other Adjustments</b>	(a) <b>Other income (not from jobs or pension/annuity payments).</b> If you want tax withheld on other income you expect this year that won't have withholding, enter the amount of other income here. This may include interest, taxable social security, and dividends . . . . .	<b>4(a)</b> \$ _____
	(b) <b>Deductions.</b> If you expect to claim deductions other than the basic standard deduction and want to reduce your withholding, use the Deductions Worksheet on page 3 and enter the result here . . . . .	<b>4(b)</b> \$ _____
	(c) <b>Extra withholding.</b> Enter any additional tax you want withheld from <b>each</b> payment . . . . .	<b>4(c)</b> \$ _____

**Step 5: Sign Here**

Your signature (This form is not valid unless you sign it.)	Date
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## General Instructions

Section references are to the Internal Revenue Code.

**Future developments.** For the latest information about any future developments related to Form W-4P, such as legislation enacted after it was published, go to [www.irs.gov/FormW4P](http://www.irs.gov/FormW4P).

**Purpose of form.** Complete Form W-4P to have payers withhold the correct amount of federal income tax from your periodic pension, annuity (including commercial annuities), profit-sharing and stock bonus plan, or IRA payments. Federal income tax withholding applies to the taxable part of these payments. Periodic payments are made in installments at regular intervals (for example, annually, quarterly, or monthly) over a period of more than 1 year. Don't use Form W-4P for a nonperiodic payment (note that distributions from an IRA that are payable on demand are treated as nonperiodic payments) or an eligible rollover distribution (including a lump-sum pension payment). Instead, use Form W-4R, Withholding Certificate for Nonperiodic Payments and Eligible Rollover Distributions, for these payments/distributions. For more information on withholding, see Pub. 505, Tax Withholding and Estimated Tax.

**Choosing not to have income tax withheld.** You can choose not to have federal income tax withheld from your payments by writing "No Withholding" on Form W-4P in the space below Step 4(c). Then, complete Steps 1a, 1b, and 5. Generally, if you are a U.S. citizen or a resident alien, you are not permitted to elect not to have federal income tax withheld on payments to be delivered outside the United States and its territories.

**Caution:** If you have too little tax withheld, you will generally owe tax when you file your tax return and may owe a penalty unless you make timely payments of estimated tax. If too much tax is withheld, you will generally be due a refund when you file your tax return. If your tax situation changes, or you chose not to have federal income tax withheld and you now want withholding, you should submit a new Form W-4P.

**When to use the estimator.** Consider using the estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App) if you:

1. Have social security, dividend, capital gain, or business income, or are subject to the Additional Medicare Tax or Net Investment Income Tax; or
2. Receive these payments or pension and annuity payments for only part of the year.

**Self-employment.** Generally, you will owe both income and self-employment taxes on any self-employment income you (or you and your spouse) receive. If you do not have a job and want to pay these taxes through withholding from your payments, use the estimator at [www.irs.gov/W4App](http://www.irs.gov/W4App) to figure the amount to have withheld.

**Payments to nonresident aliens and foreign estates.** Do not use Form W-4P. See Pub. 515, Withholding of Tax on Nonresident Aliens and Foreign Entities, and Pub. 519, U.S. Tax Guide for Aliens, for more information.

**Tax relief for victims of terrorist attacks.** If your disability payments for injuries incurred as a direct result of a terrorist attack are not taxable, write "No Withholding" in the space below Step 4(c). See Pub. 3920, Tax Relief for Victims of Terrorist Attacks, for more details.

## Specific Instructions

**Step 1(c).** Check your anticipated filing status. This will determine the standard deduction and tax rates used to compute your withholding.

**Step 2.** Use this step if you have at least one of the following: income from a job, income from more than one pension/annuity, and/or a spouse (if married filing jointly) that receives income from a job/pension/annuity. The following examples will assist you in completing Step 2(b).

**Example 1.** Bob, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Bob also has a job that pays \$25,000 a year. Bob has no other pensions or annuities. Bob will enter \$25,000 in Step 2(b)(i) and in Step 2(b)(iii).

If Bob also has \$1,000 of interest income, which he entered on Form W-4, Step 4(a), then he will instead enter \$26,000 in Step 2(b)(i) and in Step 2(b)(iii). He will make no entries in Step 4(a) on this Form W-4P.

**Example 2.** Carol, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Carol does not have a job, but she also receives another pension for \$25,000 a year (which pays less annually than the \$50,000 pension). Carol will enter \$25,000 in Step 2(b)(ii) and in Step 2(b)(iii).

If Carol also has \$1,000 of interest income, then she will enter \$1,000 in Step 4(a) of this Form W-4P.

**Example 3.** Don, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Don does not have a job, but he receives another pension for \$75,000 a year (which pays more annually than the \$50,000 pension). Don will not enter any amounts in Step 2.

If Don also has \$1,000 of interest income, he won't enter that amount on this Form W-4P because he entered the \$1,000 on the Form W-4P for the higher paying \$75,000 pension.

**Example 4.** Ann, a single filer, is completing Form W-4P for a pension that pays \$50,000 a year. Ann also has a job that pays \$25,000 a year and another pension that pays \$20,000 a year. Ann will enter \$25,000 in Step 2(b)(i), \$20,000 in Step 2(b)(ii), and \$45,000 in Step 2(b)(iii).

If Ann also has \$1,000 of interest income, which she entered on Form W-4, Step 4(a), she will instead enter \$26,000 in Step 2(b)(i), leave Step 2(b)(ii) unchanged, and enter \$46,000 in Step 2(b)(iii). She will make no entries in Step 4(a) of this Form W-4P.

If you are married filing jointly, the entries described above do not change if your spouse is the one who has the job or the other pension/annuity instead of you.



**Multiple sources of pensions/annuities or jobs.** If you (or if married filing jointly, you and/or your spouse) have a job(s), do NOT complete Steps 3 through 4(b)

on Form W-4P. Instead, complete Steps 3 through 4(b) on the Form W-4 for the job. If you (or if married filing jointly, you and your spouse) do not have a job, complete Steps 3 through 4(b) on Form W-4P for only the pension/annuity that pays the most annually. Leave those steps blank for the other pensions/annuities.

**Step 3.** This step provides instructions for determining the amount of the child tax credit and the credit for other dependents that you may be able to claim when you file your tax return. To qualify for the child tax credit, the child must be under age 17 as of December 31, must be your dependent who generally lives with you for more than half the year, and must have the required social security number. You may be able to claim a credit for other dependents for whom a child tax credit can't be claimed, such as an older child or a qualifying relative. For additional eligibility requirements for these credits, see Pub. 501, Dependents, Standard Deduction, and Filing Information. You can also include **other tax credits** for which you are eligible in this step, such as the foreign tax credit and the education tax credits. Including these credits will increase your payments and reduce the amount of any refund you may receive when you file your tax return.

**Step 4 (optional).**

**Step 4(a).** Enter in this step the total of your other estimated income for the year, if any. You shouldn't include amounts from any job(s) or pension/annuity payments. If you complete Step 4(a), you likely won't have to make estimated tax payments for that income. If you prefer to pay estimated tax rather than

### Specific Instructions (continued)

having tax on other income withheld from your pension, see Form 1040-ES, Estimated Tax for Individuals.

**Step 4(b).** Enter in this step the amount from the Deductions Worksheet, line 6, if you expect to claim deductions other than the basic standard deduction on your 2024 tax return and want to reduce your withholding to account for these deductions.

This includes itemized deductions, the additional standard deduction for those 65 and over, and other deductions such as for student loan interest and IRAs.

**Step 4(c).** Enter in this step any additional tax you want withheld from **each payment**. Entering an amount here will reduce your payments and will either increase your refund or reduce any amount of tax that you owe.

**Note:** If you don't give Form W-4P to your payer, you don't provide an SSN, or the IRS notifies the payer that you gave an incorrect SSN, then the payer will withhold tax from your payments as if your filing status is single with no adjustments in Steps 2 through 4. For payments that began before 2024, your current withholding election (or your default rate) remains in effect unless you submit a new Form W-4P.

### Step 4(b) – Deductions Worksheet (Keep for your records.)



1	Enter an estimate of your 2024 itemized deductions (from Schedule A (Form 1040)). Such deductions may include qualifying home mortgage interest, charitable contributions, state and local taxes (up to \$10,000), and medical expenses in excess of 7.5% of your income . . . . .	1	\$ _____			
2	Enter: <table border="0" style="display: inline-table; vertical-align: middle;"> <tr> <td style="font-size: 3em; vertical-align: middle;">{</td> <td style="padding: 0 10px;"> <ul style="list-style-type: none"> <li>• \$29,200 if you're married filing jointly or a qualifying surviving spouse</li> <li>• \$21,900 if you're head of household</li> <li>• \$14,600 if you're single or married filing separately</li> </ul> </td> <td style="font-size: 3em; vertical-align: middle;">}</td> </tr> </table> . . . . .	{	<ul style="list-style-type: none"> <li>• \$29,200 if you're married filing jointly or a qualifying surviving spouse</li> <li>• \$21,900 if you're head of household</li> <li>• \$14,600 if you're single or married filing separately</li> </ul>	}	2	\$ _____
{	<ul style="list-style-type: none"> <li>• \$29,200 if you're married filing jointly or a qualifying surviving spouse</li> <li>• \$21,900 if you're head of household</li> <li>• \$14,600 if you're single or married filing separately</li> </ul>	}				
3	If line 1 is greater than line 2, subtract line 2 from line 1 and enter the result here. If line 2 is greater than line 1, enter "-0-" . . . . .	3	\$ _____			
4	If line 3 equals zero, and you (or your spouse) are 65 or older, enter: <ul style="list-style-type: none"> <li>• \$1,950 if you're single or head of household.</li> <li>• \$1,550 if you're married filing separately.</li> <li>• \$1,550 if you're a qualifying surviving spouse or you're married filing jointly and one of you is under age 65.</li> <li>• \$3,100 if you're married filing jointly and both of you are age 65 or older.</li> </ul> Otherwise, enter "-0-". See Pub. 505 for more information . . . . .	4	\$ _____			
5	Enter an estimate of your student loan interest, deductible IRA contributions, and certain other adjustments (from Part II of Schedule 1 (Form 1040)). See Pub. 505 for more information . . . . .	5	\$ _____			
6	<b>Add</b> lines 3 through 5. Enter the result here and in <b>Step 4(b)</b> on Form W-4P . . . . .	6	\$ _____			

**Privacy Act and Paperwork Reduction Act Notice.** We ask for the information on this form to carry out the Internal Revenue laws of the United States. You are required to provide this information only if you want to (a) request federal income tax withholding from pension or annuity payments based on your filing status and adjustments; (b) request additional federal income tax withholding from your pension or annuity payments; (c) choose not to have federal income tax withheld, when permitted; or (d) change a previous Form W-4P. To do any of the aforementioned, you are required by sections 3405(e) and 6109 and their regulations to provide the information requested on this form. Failure to provide this information may result in inaccurate withholding on your payment(s). Failure to provide a properly completed form will result in your being treated as a single person with no other entries on the form; providing fraudulent information may subject you to penalties.

Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and territories for use in administering their tax laws. We may

also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal nontax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.

The average time and expenses required to complete and file this form will vary depending on individual circumstances. For estimated averages, see the instructions for your income tax return.

If you have suggestions for making this form simpler, we would be happy to hear from you. See the instructions for your income tax return.